

**Minutes**  
**Regular Meeting**  
*June 21, 2005*

**THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and**  
The William and Margareta Taylor Memorial Association  
*REGULAR MEETING*

**Tuesday, June 21, 2005, 7:30 PM**  
**Library Board Room**

**CALL TO ORDER**

Jack Hayes called the meeting to order at 7:30 p.m.

**ATTENDANCE:**

Jack Hayes, Robert Ferguson, David Riede, Joanne Green, Mary Lou Gault, Audrey Sandor, Lynda Tebelak and Library Director, Kevin Rosswurm

Excused: Susan Gatton, Betsy Booth, Jon Strubbe, and Sandra Krueger

Guests: Jim Burkett

**ADOPTION OF AGENDA**

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Robert Ferguson, seconded by Mary Lou Gault, and passed unanimously.

**ADOPTION OF THE MINUTES**

A motion to approve the minutes of the *Regular Meeting* of May 17, 2005 was made by Joanne Green, seconded by Lynda Tebelak, and passed unanimously.

**CORRESPONDENCE:** Summit County Fiscal Officer; Blakney Foundation; various e-mails from Lou Schott.

**PUBLIC PARTICIPATION:** Mr. Burkett spoke to the Board about *Aperture* magazine and ask that they reconsider the Library's subscription.

**TREASURER'S REPORT**

Kevin Rosswurm presented the Treasurer's Report in Susan Gatton's absence. David Riede moved the payment of the May and June 2005 bills in the amount of \$191,655.60. The motion was seconded by Mary Lou Gault and passed unanimously.

**Minutes**  
**Regular Meeting**  
*May 17, 2005*

Mr. Rosswurm presented the various fund balances as of May 31, 2005 as follows:

General Fund	\$ 592,875.34
Building Fund	2,413,453.70
Endowment	30,575.12
Caroline Affleck Memorial Scholarship Fund	55,637.72
Carl & Mary Graefe Fund	107,521.53
Paul & Mildred Underwood Memorial Fund	23,996.81
Children's Literary Fund	14,008.83

**CLERK'S BALANCE        \$3,238,069.05**

The month-to-date Bank Report as follows:

Primary Checking	\$515,007.52
Petty Cash and change	140.00
Star Ohio	2,722,921.53

**TOTAL                        \$3,238,069.05**

Robert Ferguson moved to approve the Treasurer's Report, subject to audit; seconded by Mary Lou Gault. Motion passed unanimously.

**COMMITTEE REPORTS**

- A. BUILDING COMMITTEE: The renovation and expansion of the new entrance is on schedule.
- B. GRAEFE MEMORIAL: No report
- C. AFFLECK SCHOLARSHIP: No report
- D. SCULPTURE/DONATED ART: The committee will review *Aperture* magazine.
- E. FRIENDS OF THE LIBRARY: No report
- F. FINANCE: No report

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**DIRECTOR'S REPORT:** Please see written report.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**ACCEPTANCE OF GIFTS:**

Moved by David Riede and seconded by Robert Ferguson, that the Library accept all gifts with gratitude.

Motion passed unanimously.

**ADJOURN**

The meeting adjourned at 8:35.

Respectfully Submitted By,

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Mary Lou Gault, Secretary/de

Approved By,

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Jack Hayes, Board President

## **DIRECTOR'S REPORT**

*June 21, 2005*

### **CUSTOMER SERVICE**

Circulation took another big bounce last month. We charged out almost 10,000 more items than in May of 2004, a 19% increase. Circulation rose in virtually all sections of the collection. After declining for eight consecutive months children's circulation rebounded with a 10% increase. Children's book circulation rose 7.5%, videos 35%. Adult items maintained their stellar growth, with a 22.5% overall increase. Adult books were up 13%, videos 36%. The total number of visitors rose by more than 700 people, a 3% increase.

In May more than 500 people attended the 54 adult programs sponsored by the library and over 550 children attended the 21 programs prepared by Children's Services. Classroom visits for the Summer Reading Program were the major outreach to children. The adult programming highlight was the capacity audience for the Cuyahoga Falls Community Chorus concert.

We had 400 people sign up during the first month we offered an electronic version of *BookLetters*. During that same month we had at least 3,700 hits on the *BookLetters* web pages. To date almost 600 patrons have also registered for our electronic notices. We have received several very complimentary e-mails about the new service.

The Blakney Foundation has once again made a generous donation to the library. This year's grant will fund a *Books in Boxes* program. We will use the \$7,000 gift to purchase multiple copies of a limited number of titles for classroom use in grades 3 through 5.

### **BUILDING AND GROUNDS**

The renovation is on schedule. We have evacuated the pavilion and the temporary wall was installed. Almost all of the scheduled demolition is completed. (The elevator work is scheduled for later in the project.) The footers have been poured, the foundation will be laid shortly, and the wall in the middle of the pavilion will be removed.

### **PERSONNEL**

Bart Sullivan, a shelver since June 2000, was promoted to the vacant clerk position in Circulation Services. We have received a large number of applicants for the Assistant Coordinator of Circulation Services opening. Interviews will be held soon.

I was elected to a three-year term on the CAMLS (Cleveland Area Metropolitan Library System) Board of Trustees and to a one-year term as president-elect of the Cuyahoga Falls Rotary.

### **Budget/Levy**

We submitted a copy of the library's levy resolution to the Board of Education and to the County Fiscal Officer. In return we received a *Certificate of Estimated Property Tax Revenue* from the Fiscal Officer and I will make a presentation to the Board of Education on Wednesday, June 29. The Board of Education should approve the resolution and submit it to the Summit County Board of Elections.

The 2005-07 state budget bills have passed both the House and the Senate and are now in conference committee, where the differences between the two bills will be resolved. At this point, however, it seems very likely that the state personal income will be reduced 21% over five years (4.2% per year) and that the tangible personal property tax will be eliminated. The income tax reduction, most likely, will reduce the amount of money collected for the LLGSF and the elimination of the tangible property tax will reduce the amount collected through local levies. (The county auditor's office was, however, unable to tell me how much our levy revenue will be reduced by this measure.) The income tax losses will be mitigated somewhat, however, by the freeze in the LLGSF (at 2004 levels) for the remainder of 2005. There may be a 5% reduction in the LLGSF for 2006 through June 2007. The Office of Budget and Management recently announced that there will be additional state revenue and the legislature may use some of that money to restore the local government funds. No official word, however, on how much will be restored to which funds. We won't have final word on all of this until the end of the month. There is no doubt, however, that library funding in Ohio is undergoing a sea change.