

Minutes
Regular Meeting
June 20, 2006

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
The William and Margareta Taylor Memorial Association
REGULAR MEETING

Tuesday, June 20, 2006, 7:30 PM
Library Board Room

CALL TO ORDER

Jon Strubbe called the meeting to order at 7:30 p.m.

ATTENDANCE:

Susan Gatton, Betsy Booth, Jon Strubbe, David Riede, Lynda Tebelak, Mary Lou Gault, Robert Ferguson, Jack Hayes and Library Director, Kevin Rosswurm.

Excused: Sandra Krueger

Guests: Phil Keren, *Cuyahoga Falls News-Press* and Cheryl Bruce.

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Robert Ferguson, seconded by Jack Hayes, and passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meeting* of May 16, 2006 was made by Mary Lou Gault, seconded by David Riede, and passed unanimously.

CORRESPONDENCE: Jamie Iceman.

COMMENTS FROM THE PUBLIC: None

TREASURER'S REPORT

Susan Gatton presented and moved the payment of the May and June, 2006, bills in the amount of \$167,605.74. The motion was seconded by Betsy Booth and passed unanimously.

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Mrs. Gatton presented the various fund balances as of May 31, 2006 as follows:

General Fund	\$ 487,119.92
Building Fund	1,445,819.72
Endowment	31,956.90
Caroline Affleck Memorial Scholarship Fund	55,762.77
Carl & Mary Graefe Fund	111,507.66
Paul & Mildred Underwood Memorial Fund	24,890.25
Children's Literary Fund	9,489.07
CLERK'S BALANCE	\$2,166,546.29

The month-to-date Bank Report as follows:

Primary Checking	\$249,263.38
Petty Cash and change	140.00
Star Ohio	1,917,142.91
TOTAL	\$2,166,546.29

Mrs. Gatton moved to approve the Treasurer's Report, subject to audit; seconded by **David Riede**. Motion passed unanimously.

COMMITTEE REPORTS

A. BUILDING: Change Order #5 was a \$4,616.76 credit to the library.

B. FINANCE:

Moved by Susan Gatton:

2006-06 MOTION: Resolve that the Cuyahoga Falls Library Board of Trustees request the Board of Education, Cuyahoga Falls City School district, place a five (5) year, 1.3 mill real estate levy on the ballot for the general election to be held Tuesday, November 7, 2006.

Motion passed unanimously.

C. SCULPTURE/DONATED ART: No report

D. FRIENDS OF THE LIBRARY: No report

E. GRAEFE MEMORIAL: No report

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F. AFFLECK SCHOLARSHIP:

Moved by Robert Ferguson:

2006-07 MOTION: Move that the Cuyahoga Falls Library Board of Trustees award the 2006-2007 Affleck Scholarship to Bart Sullivan in the amount of \$2,500.

Motion passed unanimously.

DIRECTOR'S REPORT: Please see written report.

OLD BUSINESS: None

NEW BUSINESS:

Moved by Susan Gatton and seconded by Jack Hayes.

2006-08 MOTION: Move that the Cuyahoga Falls Library Board of Trustees approve the appointment of Mary Lou Gault as Secretary.

Motion passed unanimously.

ACCEPTANCE OF GIFTS:

Moved by Susan Gatton and seconded by David Riede, to accept all gifts with gratitude, including \$5,000 from the Blakney Foundation for the Children's Literary Fund.

Motion passed unanimously.

ADJOURN

The meeting adjourned at 8:06.

Respectfully Submitted By,

 Mary Lou Gault, Secretary/de

Approved By,

 Jon Strubbe, Board President

DIRECTOR'S REPORT

June 20, 2006

CUSTOMER SERVICE

For the fifth month in a row, ever since the library was forced to reduce its hours because of budget reductions, business has gone down. Circulation was 5% less than last May, a decrease of 3,400 items. One positive sign was the 6% increase in adult book circulation. Adult books-on-disc also rose this May. All of the other categories declined, including the number of visitors.

The library hosted 45 adult programs in May, with 600 people in attendance. The Falls Community Chorus performed before a full-house. Children's Services presented 30 programs, including school visits, for more than 4,000 young people. Preparation for the Summer Reading Program occupied most of Children's time last month.

PERSONNEL

Jamie Iceman, two-time Affleck Scholar and recent KSU Library and Information Science School graduate, accepted a full-time position as a children's librarian at the Westlake Porter Public Library.

The library's health insurance, through Summa, will increase 17% beginning July 1. Our dental insurance would have raised a comparable amount, but Business Benefits of Ohio was able to find an alternative carrier (Met Life) to provide the same coverage at our current premium.

GIFTS

The Blakney Foundation made another generous donation of \$5,000 to Children's Services to help the library improve and promote literacy and reading.