

**Minutes**  
**Regular Meeting**  
*August 15, 2006*

**THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY** and  
The William and Margaretta Taylor Memorial Association  
*REGULAR MEETING*

**Tuesday, August 15, 2006, 7:30 PM**  
**Library Board Room**

**CALL TO ORDER**

Mary Lou Gault called the meeting to order at 7:30 p.m.

**ATTENDANCE:**

Susan Gatton, Cheryl Bruce, Lynda Tebelak, Mary Lou Gault, Betsy Booth, Jack Hayes, and Library Director, Kevin Rosswurm.

Excused: Sandra Krueger, Jon Strubbe, David Riede, and Robert Ferguson

Guests: Phil Keren, *Cuyahoga Falls News-Press*; David Gruccio, Anthony Gomez, and Lou Schott.

**ADOPTION OF AGENDA**

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the Chairperson pro-tem during the meeting, was made by Jack Hayes, seconded by Betsy Booth. Motion passed unanimously.

**ADOPTION OF THE MINUTES**

A motion to approve the minutes of the *Regular Meeting* of July 18, 2006 was made by Lynda Tebelak, seconded by Susan Gatton. Motion passed unanimously.

**CORRESPONDENCE:** Mayor Don Robart

**COMMENTS FROM THE PUBLIC:** Mr. Gruccio voiced some concerned about the use of cell phones in the library and the noise level around the public computers in Adult Services. Mr. Schott handed out his financial forecast and asked numerous questions.

**TREASURER'S REPORT**

Susan Gatton presented and moved the payment of the July and August, 2006, bills in the amount of \$177,196.80. The motion was seconded by Jack Hayes and passed unanimously.

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Mrs. Gatton presented the various fund balances as of July 31, 2006 as follows:

General Fund	\$ 347,468.67
Building Fund	1,432,836.86
Endowment	32,210.62
Caroline Affleck Memorial Scholarship Fund	56,222.63
Carl & Mary Graefe Fund	112,395.67
Paul & Mildred Underwood Memorial Fund	25,088.46
Children's Literary Fund	12,183.73
<b>CLERK'S BALANCE</b>	<b>\$2,018,406.64</b>

The month-to-date Bank Report as follows:

Primary Checking	\$249,263.38
Petty Cash and change	140.00
Star Ohio	1,933,296.18
<b>TOTAL</b>	<b>\$2,018,406.64</b>

Mrs. Gatton moved to approve the Treasurer's Report, subject to audit; seconded by Lynda Tebelak. Motion passed unanimously.

**COMMITTEE REPORTS**

- A. BUILDING: No report
- B. FINANCE: No report
- C. SCULPTURE/DONATED ART: No report
- D. AFFLECK SCHOLARSHIP: No report
- E. GRAEFE MEMORIAL: No report
- F. FRIENDS OF THE LIBRARY: No report

**DIRECTOR'S REPORT:** Please see written report.

**OLD BUSINESS:** None

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**NEW BUSINESS:**

Motion moved by Susan Gatton and seconded by Jack Hayes.

**2006-10      MOTION: Move that the Cuyahoga Falls Library Board of Trustees amend the *Articles of Incorporation* to make residents of the Village of Silver Lake eligible for appointment to the Board of Trustees.**

Motion passed unanimously.

Motion moved by Lynda Telebak and seconded by Betsy Booth.

**2006—11      MOTION: Move that the Cuyahoga Falls Library Board of trustees authorize the Library Director to contract with Unique Management Services, Inc. to act as the Library's materials recovery agent.**

Motion passed unanimously.

Mr. Rosswurm announced that President Jon Strubbe has appointed Susan Gatton to represent the library on the Board of Education's ad hoc committee to interview candidates for the Library Board.

**ACCEPTANCE OF GIFTS:** None

**ADJOURN**

The meeting adjourned at 8:08.

Respectfully Submitted By,

\_\_\_\_\_  
 Mary Lou Gault, Secretary/de

Approved By,

\_\_\_\_\_  
 Mary Lou Gault, Chairman Pro-tem

## **DIRECTOR'S REPORT**

*August 15, 2006*

### **CUSTOMER SERVICE**

Customers borrowed more items in July than they have ever borrowed before. Not only did circulation increase 4.5% over a year ago, but we also broke the monthly record set this June. Adult circulation led the way with a 5% increase. Children's circulation was up almost 2%. Adult books, audio books, and DVDs were all ahead of last year's marks.

The Library presented 24 adult programs in July, with 460 people in attendance. Two adult programs stood out--the Garden Forum of Greater Akron's Garden Show and *Selling on E-Bay*. We also presented 27 children's programs, attended by almost 1,200 young people. The programs offered by the Akron Zoo and the Art Museum were the big draws among participants in the Summer Reading Program.

### **BUILDING AND GROUNDS**

George Danhires examined the building entrance and we agreed upon a site for his sculpture. We will arrange with a mason to design a pedestal, most likely using the same material as the building face.

### **PERSONNEL**

Michelle Brown, a long time shelver, resigned her position to accept a full-time job with the Akron Public Library. Lahoma Clearwater, a Library Assistant in Adult Services, resigned her part-time position for health reasons.

### **BUDGET/LEVY**

The library levy resolutions were filed with the Board of Elections. We won't know our issue number until after September 8.

The Ohio Library Council advises all public libraries to "budget from a rather conservative standpoint" in 2007 because funding is frozen through next June and it is impossible to predict what will happen with the state's new budget starting in July, 2007.