

Minutes
Regular Meeting
September 19, 2006

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
The William and Margaretta Taylor Memorial Association
REGULAR MEETING

Tuesday, September 19, 2006, 7:30 PM
Library Board Room

CALL TO ORDER

David Riede called the meeting to order at 7:30 p.m.

ATTENDANCE:

Jon Strubbe, David Riede, Cheryl Bruce, Lynda Tebelak, Betsy Booth, Jack Hayes, Sandra Krueger, and Library Director, Kevin Rosswurm.

Excused: Robert Ferguson, Mary Lou Gault and Susan Gatton

Guests: Ellin Walsh, *Cuyahoga Falls News-Press*; Anthony Gomez and Gary Brown

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the Vice-President during the meeting, was made by Betsy Booth, seconded by Lynda Tebelak. Motion passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meeting* of August 15, 2006 was made by Jack Hayes, seconded by Betsy Booth. Motion passed unanimously.

CORRESPONDENCE: Resignation letter from board member Robert Ferguson

COMMENTS FROM THE PUBLIC: None

TREASURER'S REPORT

Kevin Rosswurm presented the Treasurer's Report in Susan Gatton's absence. Sandra Krueger moved the payment of the August and September, 2006 bills in the amount of \$129,483.79. The motion was seconded by Jack Hayes and passed unanimously.

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Kevin Rosswurm presented the various fund balances as of August 31, 2006 as follows:

General Fund	\$ 320,071.50
Building Fund	1,410,559.12
Endowment	36,525.08
Caroline Affleck Memorial Scholarship Fund	53,966.98
Carl & Mary Graefe Fund	112,867.52
Paul & Mildred Underwood Memorial Fund	25,193.78
Children's Literary Fund	11,278.39
CLERK'S BALANCE	\$1,970,462.37

The month-to-date Bank Report as follows:

Primary Checking	\$197,854.64
Petty Cash and change	140.00
Star Ohio	1,772,467.73
TOTAL	\$1,970,462.37

Sandra Krueger moved to approve the Treasurer's Report, subject to audit; seconded by Jack Hayes. Motion passed unanimously.

COMMITTEE REPORTS

A. BUILDING: No report

B. FINANCE: No report

C. SCULPTURE/DONATED ART: George Danhires is designing a base for his sculpture

D. AFFLECK SCHOLARSHIP: No report

E. GRAEFE MEMORIAL: Pink roses were placed on Mrs. Graefe's grave for her September birthday.

F. FRIENDS OF THE LIBRARY: The Friends donated \$3,500 to the Library Supporters campaign fund. The Friends also paid for an ad in the Community Calendar for the month of April, which is National Library Month.

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DIRECTOR'S REPORT: Please see written report.

OLD BUSINESS: None

NEW BUSINESS: A motion was made by Jack Hayes and seconded by Sandra Krueger that the Cuyahoga Falls Library Board of Trustees go into Executive Session at 7:50 p.m. to discuss a confidential personnel matter. Motion passed unanimously.

A motion was made by David Riede and seconded by Betsy Booth that the Cuyahoga Falls Library Board of Trustees come out of Executive Session at 8:00 p.m. Motion passed unanimously. No action was taken.

ACCEPTANCE OF GIFTS:

Moved by David Riede and seconded by Betsy Booth, to accept all gifts with gratitude. Motion passed unanimously.

ADJOURN

The meeting adjourned at 8:10.

Respectfully Submitted By,

Mary Lou Gault, Secretary/de

Approved By,

Jon Strubbe, Board President

DIRECTOR'S REPORT

September 19, 2006

CUSTOMER SERVICE

August's circulation dipped below last year's figure, but was still well above August 2004. The number of children's items borrowed was up slightly; adult circulation was down 6%. As usual, we witnessed a growth in DVD and audio-book circulation. Use of the express-checks has increased every month since their installation. In August slightly more than a quarter of the items charged out were on the express-check machines.

The library sponsored 19 adult programs last month, with just over 300 people in attendance. As usual the programming highlights were a musical performance (Tom Connor and Jan Hammond) and the Antique Road Show. Children's Services took a post summer reading programming break to attend to their collection.

PERSONNEL

We hired three employees to fill essential vacancies. Judy Ziga is now working full-time as a Clerk in Circulation. Sarah Hay is working part-time as a Library Assistant in Children's Services and Lisa Hendrixson is our newest Aide/Shelver. All three employees are replacing recent resignations.

ISSUE 16 CAMPAIGN

Mayor Don Robart and Councilor-at-Large Tim Gorbach have agreed to co-chair the campaign to pass Issue 16. The Campaign Committee is sponsoring a fund raising Walk-a-Thon and Family Fund Day on Sunday, September 24 at the library. The Walk-a-Thon will proceed up Broad Boulevard to 11th Street and return to the library, where the Family Fun Day will be held in the staff parking lot. The Committee is also very actively working on the October ad campaign (newspaper ads, yard signs, flyers).