

**Minutes**  
**Regular Meeting**  
*November 21, 2006*

**THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY** and  
The William and Margaretta Taylor Memorial Association  
*REGULAR MEETING*

**Tuesday, November 21, 2006, 7:30 PM**  
**Library Board Room**

**CALL TO ORDER**

Jon Strubbe called the meeting to order at 7:30 p.m.

**ATTENDANCE:**

Jon Strubbe, David Riede, Cheryl Bruce, Lynda Tebelak, Betsy Booth, Jack Hayes, Mary Lou Gault, Krishna Baranwal, Sandra Krueger, Helen McWilliams, Susan Gatton and Library Director, Kevin Rosswurm.

Guests: Phil Keren, *Cuyahoga Falls News-Press*

**ADOPTION OF AGENDA**

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Mary Lou Gault, seconded by Lynda Tebelak. Motion passed unanimously.

**ADOPTION OF THE MINUTES**

A motion to approve the minutes of the *Regular Meeting* of October 17, 2006 was made by David Riede, seconded by Jack Hayes. Motion passed unanimously.

**CORRESPONDENCE:** Mayor Robart on Helen McWilliams appointment; Evangeline Spahr Lee Endowment Fund of The Dayton Foundation.

**COMMENTS FROM THE PUBLIC:** None

**TREASURER'S REPORT**

Sue Gatton presented and moved the payment of the October and November 2006 bills in the amount of \$181,674.79. The motion was seconded by Mary Lou Gault and passed unanimously.

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Mrs. Gatton presented the various fund balances as of October 31, 2006 as follows:

General Fund	\$ 357,886.38
Building Fund	1,424,130.83
Endowment	36,821.37
Caroline Affleck Memorial Scholarship Fund	54,437.72
Carl & Mary Graefe Fund	113,784.64
Paul & Mildred Underwood Memorial Fund	25,396.68
Children's Literary Fund	10,341.41
<b>CLERK'S BALANCE</b>	<b>\$2,022,799.03</b>

The month-to-date Bank Report as follows:

Primary Checking	\$234,732.54
Petty Cash and change	140.00
Star Ohio	1,787,926.49
<b>TOTAL</b>	<b>\$2,022,799.03</b>

Mrs. Gatton moved to approve the Treasurer's Report, subject to audit; seconded by David Riede. Motion passed unanimously.

Upon a motion by Susan Gatton, seconded by Krishna Baranwal:

**2006—12      MOTION: Move that the Cuyahoga Falls Library Board of Trustees approve the 2006 Trustees Council allocation formula for the distribution of the Library and Local Government Support Fund (LLGSF) within Summit County, in which the Library will receive 7.5828% of the available funds.**

Motion passed unanimously.

**COMMITTEE REPORTS**

**A. BUILDING:**

Motion moved by Jack Hayes and seconded by Mary Lou Gault.

**2006-13      MOTION: Move that the Cuyahoga Falls Library Board of Trustees authorize the Library Director to contract with a mason to build a statue base near the Library entrance, cost not to exceed \$2,500.00.**

Motion passed unanimously.

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- B. FINANCE: No report
- C. SCULPTURE/DONATED ART: No report
- D. AFFLECK SCHOLARSHIP: No report
- E. GRAEFE MEMORIAL: Holiday flowers will be placed on the graves.
- F. FRIENDS OF THE LIBRARY: No Report.

**DIRECTOR'S REPORT:** Please see written report.

**OLD BUSINESS:**

Upon a motion by Sandra Krueger, seconded by Lynda Tebelak:

**2006—14      MOTION: Move that the Cuyahoga Falls Library Board of Trustees approve the immediate removal of the meeting room fee, pending official certification of the levy passage.**

Motion passed unanimously.

**NEW BUSINESS:** None

**ACCEPTANCE OF GIFTS:**

Moved by Susan Gatton and seconded by Betsy Booth, to accept all gifts with gratitude, including \$2,454 from the Evangeline Lee Endowment Fund.

Motion passed unanimously.

**ADJOURN**

The meeting adjourned at 8:30.

Respectfully Submitted By,

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Mary Lou Gault, Secretary/de

Approved By,

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Jon Strubbe, Board President

## **DIRECTOR'S REPORT**

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### **CUSTOMER SERVICE**

Circulation took another dip last month. Adult Services was off 10%, while Children's was up almost 8%. The library's total count was down just under 3,000 items, or 4.6%. Our yearly total will certainly be less than 2005, but still above 2004, and about the same as our three year average.

The library sponsored 50 adult programs in October, with almost 1,000 people in attendance. Children's Services presented 52 programs, with over 1,500 young people attending. Almost all of the children's programs were story times, which was a major achievement given the department's depleted staff. The adult highlights were two book programs, one by a local author. We had 50 people attend a presentation on *The Haunted Cuyahoga Valley* and the same number present for *Party of Nine: the Hanselman Sextuplets*.

### **LEVY**

Issue 16 won, for now. The library prevailed in Ward 1 (50.19%), Ward 2 (54.08%), Ward 3 (53.87%), and Silver Lake (56.82%). We lost in Ward 5 (44.82%), Ward 6 (45.76%), and Ward 7 (45.58%). Currently we are ahead by 66 votes out of the 16,056 votes cast (8,061 for, 7995 against). The Board of Elections still has to count the provisional ballots and the overseas ballots. If the difference in the final count is less than 0.5%, there will be a mandatory recount. If there is a recount it could be Thanksgiving before we have the final decision.

### **MISCELLANEOUS**

*Hennen's American Public Library Ratings* were recently published. I had great hopes, considering our previous rating and the success we had in 2004, that the library would move into the national top ten. Unfortunately we didn't. In the previous ratings the library was near the top of the 25-49,999 population category. This year we moved up to the bottom of the 50-99,999 category. By most measures we had a more successful year in 2004 than in 2003, but we still lost ground in Hennen's ratings, dropping 5 points in our overall score. We are, however, still ranked in the 97<sup>th</sup> percentile and 19<sup>th</sup> overall in our population category. This is a significant achievement, placing us among the public library elite.

We received our first check from the Evangeline Lee Endowment Fund for the purchase of adult travel and children's books.