

Minutes
Regular Meeting
June 19, 2007

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
 The William and Margaretta Taylor Memorial Association
REGULAR MEETING

Tuesday, June 19, 2007, 7:30 PM
Library Board Room

CALL TO ORDER

Jon Strubbe called the meeting to order at 7:30 p.m.

ATTENDANCE:

David Riede, Lynda Tebelak, Susan Gatton, Betsy Booth, Jon Strubbe, Cheryl Bruce, Sandra Krueger, Jack Hayes, Helen McWilliams, Krishna Baranwal, and Library Director, Kevin Rosswurm.

Excused: Mary Lou Gault

Guest: None

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Cheryl Bruce, seconded by Lynda Tebelak, and passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meeting* of May 15, 2007 was made by Betsy Booth, seconded by David Riede, and passed unanimously.

CORRESPONDENCE: None

PUBLIC PARTICIPATION: None

TREASURER'S REPORT

Susan Gatton presented and moved the payment of the May and June, 2007 bills in the amount of \$154,542.40. The motion was seconded by Sandra Krueger and passed unanimously.

Sue Gatton presented the various fund balances as of May 31, 2007 as follows:

General Fund	\$ 817,945.92
Building Fund	1,695,437.89
Endowment	41,699.71

Minutes
Regular Meeting
June 19, 2007

Caroline Affleck Memorial Scholarship Fund	55,652.97
Carl & Mary Graefe Fund	116,327.72
Paul & Mildred Underwood Memorial Fund	25,963.94
Children's Literary Fund	10,181.66
CLERK'S BALANCE	\$2,763,209.81

The month-to-date Bank Report as follows:

Primary Checking	\$ 689,802.33
Petty Cash and change	140.00
Star Ohio	2,073,267.48

TOTAL **\$2,763,209.81**

Sue Gatton moved to approve the Treasurer's Report, subject to audit; seconded by Krishna Baranwal. Motion passed unanimously.

COMMITTEE REPORTS

A. GRAEFE MEMORIAL: Flowers were placed on the graves.

B. AFFLECK SCHOLARSHIP

Moved by Lynda Tebelak:

2007-09 MOTION: Move that the Cuyahoga Falls Library Board of Trustees award the 2007-2008 Affleck Scholarship to Bart Sullivan in the amount of \$1,500.

Motion passed unanimously.

C. ART: No report

D. FRIENDS OF THE LIBRARY: No report

E. BUILDING: No report.

F. FINANCE: No report

DIRECTOR'S REPORT: Please see written report.

Minutes
Regular Meeting
June 19, 2007

OLD BUSINESS: None

NEW BUSINESS: None

ACCEPTANCE OF GIFTS: None

ADJOURN

The meeting adjourned at 8:30 p.m.

Respectfully Submitted By,

Mary Lou Gault, Secretary/de

Approved By,

Jon Strubbe, Board President

DIRECTOR'S REPORT

June 19, 2007

CUSTOMER SERVICE

Circulation rose again last month, but not enough to surpass our 2005 target. We charged out 2,600 (+5%) more items than last May, but fell short of May 2005 by 770 items (-1%). This May's visitor count, however, surpassed the monthly totals in May 2006 and 2005.

The library sponsored 44 adult programs last month, along with 32 children's programs. Almost 500 adults attended these events and over 3,000 children did the same. Most of the children, however, were visited by librarians promoting the Summer Reading Program. The most interesting children's program was *The Fancy Nancy Tea Party*. The notable adult programs were the *Self Defense Seminar* and a concert by the Falls Community Band.

The library is once again providing wireless access to the internet. The wi-fi is now through the library. The city's system is still off-line. We have a strong and reliable signal in the upper level and are working on strengthening the signal in the lower level. Our objective is to provide wireless access in all public areas, including the meeting rooms.

PERSONNEL

Melody Rippy, who served over 16 years as a part-time Library Assistant in Adult Services, has retired to spend more time with her family. Melody has recently been on sick leave.

Janet Willis, a retired administrative secretary with the Stow-Munroe Falls School District and a Falls resident, has been hired to work as a part-time clerk in Circulation.

We received a large number of applicants for Adult Services Coordinator. Interviews are underway.

BUILDING and GROUNDS

The Art Committee met to review Natalie Symon's art proposal for the new entrance. Ms. Symon, of CBLH Design, devised a very attractive arrangement of the old art in the new entrance. The Committee's recommendation will be presented to the board.