

Minutes

Regular Meeting
July 17, 2007

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
The William and Margaretta Taylor Memorial Association
REGULAR MEETING

Tuesday, July 17, 2007, 7:30 PM
Library Board Room

CALL TO ORDER

Jon Strubbe called the meeting to order at 7:30 p.m.

ATTENDANCE:

David Riede, Lynda Tebelak, Susan Gatton, Jon Strubbe, Sandra Krueger, Jack Hayes, Helen McWilliams, Mary Lou Gault, and Library Director, Kevin Rosswurm.

Excused: Cheryl Bruce, Betsy Booth, and Krishna Baranwal

Guest: David Gruccio

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Susan Gatton, seconded by Lynda Tebelak, and passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meeting* of June 19, 2007 was made by Sandra Krueger, seconded by David Riede, and passed unanimously.

CORRESPONDENCE: None

PUBLIC PARTICIPATION: David Gruccio voiced concerns about patrons using cell phones while on the public computers. He believes the noise is disruptive to other patrons using the computers.

TREASURER'S REPORT

Susan Gatton presented and moved the payment of the June and July, 2007 bills in the amount of \$147,458.35. The motion was seconded by David Riede and passed unanimously.

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Sue Gatton presented the various fund balances as of June 30, 2007 as follows:

General Fund	\$ 708,997.27
Building Fund	1,703,287.64
Endowment	41,866.85
Caroline Affleck Memorial Scholarship Fund	55,875.82
Carl & Mary Graefe Fund	116,789.33
Paul & Mildred Underwood Memorial Fund	26,067.40
Children's Literary Fund	3,675.75

CLERK'S BALANCE \$2,656,560.06

The month-to-date Bank Report as follows:

Primary Checking	\$ 574,347.77
Petty Cash and change	140.00
Star Ohio	2,082,072.29

TOTAL \$2,656,560.06

Sue Gatton moved to approve the Treasurer's Report, subject to audit; seconded by Mary Lou Gault. Motion passed unanimously.

COMMITTEE REPORTS

- A. GRAEFE MEMORIAL: No report
- B. AFFLECK SCHOLARSHIP: No report
- C. ART: No report
- D. FRIENDS OF THE LIBRARY: No report
- E. BUILDING: No report
- F. FINANCE: No report

DIRECTOR'S REPORT: Please see written report.

OLD BUSINESS: None

NEW BUSINESS: None

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ACCEPTANCE OF GIFTS:

Moved by Mary Lou Gault and seconded by Helen McWilliams, to accept all gifts with gratitude.

Motion passed unanimously.

ADJOURN

The meeting adjourned at 8:22 p.m.

Respectfully Submitted By,

Mary Lou Gault, Secretary/de

Approved By,

Jon Strubbe, Board President

DIRECTOR'S REPORT

July 17, 2007

CUSTOMER SERVICE

Circulation continues to grow like a weed in July. We charged out more items in June than we have in any month in our history. Circulation rose in almost every section of the library's collection, more so in Adult Services (5 %+) than in Children's Services (1%), however. Our totals were 3,400 items ahead of last June's record. For the first half of the year we've charged out 21,000 more items than we did during the same time in 2005. Library users very well may charge out more than 800,000 items by the end of the year!

The library sponsored 29 adult and 16 children's programs in June. Over 1,500 people attended. Two summer reading programs, *Mad Science* and the *Scavenger Hunt*, were the highlights in Children's Services. Adult Services also had two notable programs, the Buzz Buzzelli Group concert and the Historical Society's tour of the library.

BUILDING AND GROUNDS

The back-flow valve leading to the sewer engaged twice during the weekend and once again on Monday. We called in the drain cleaner, but he was unable to clear the blockage. We then called the city water department. They responded quickly and efficiently, clearing the obstruction from the manhole at the corner of Broad and Second.

The Third Street doors will become emergency exit only starting Monday, July 16. The Second Street parking lot entrance will be our only public access to the building.

We've started reviewing preventive maintenance proposals for the library's heating-ventilation-air conditioning system.

PERSONNEL

Johanna Knabe, Library Assistant in Adult Services since 1989, retired effective June 29. My one-year term as president of the Falls/Silver Lake Rotary ended June 30.