

Minutes
Regular Meeting
September 18, 2007

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
The William and Margaretta Taylor Memorial Association
REGULAR MEETING

Tuesday, September 18, 2007, 7:30 PM
Library Board Room

CALL TO ORDER

Jon Strubbe called the meeting to order at 7:30 p.m.

ATTENDANCE:

Lynda Tebelak, Susan Gatton, Jon Strubbe, Sandra Krueger, Jack Hayes, Helen McWilliams, Mary Lou Gault, Cheryl Bruce, Betsy Booth, David Riede, Krishna Baranwal, and Library Director, Kevin Rosswurm.

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Betsy Booth, seconded by Helen McWilliams, and passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meeting* of August 21, 2007 was made by Betsy Booth, seconded by Krishna Baranwal, and passed unanimously.

CORRESPONDENCE: Resignation letter from board member Mary Lou Gault.

PUBLIC PARTICIPATION: None

TREASURER'S REPORT

Susan Gatton presented and moved the payment of the August and September, 2007 bills in the amount of \$161,304.57. The motion was seconded by Mary Lou Gault and passed unanimously.

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Sue Gatton presented the various fund balances as of August 31, 2007 as follows:

General Fund	\$1,078,373.15
Building Fund	1,719,632.05
Endowment	153,509.60
Caroline Affleck Memorial Scholarship Fund	54,791.54
Carl & Mary Graefe Fund	117,664.91
Paul & Mildred Underwood Memorial Fund	26,261.97
Children's Literary Fund	3,245.80

CLERK'S BALANCE \$3,153,479.02

The month-to-date Bank Report as follows:

Primary Checking	\$1,052,933.70
Petty Cash and change	140.00
Star Ohio	2,100,405.32

TOTAL \$3,153,479.02

Sue Gatton moved to approve the Treasurer's Report, subject to audit; seconded by Cheryl Bruce. Motion passed unanimously.

COMMITTEE REPORTS

A. GRAEFE MEMORIAL: No report

B. AFFLECK SCHOLARSHIP: No report

C. ART: No report

D. FRIENDS OF THE LIBRARY: The Friends will place \$2,000 in an escrow account for each of the next five years to help support a future Friends of the Library Children's Garden. The Friends will also award \$1,000 to the next winner of the library's Affleck Scholarship for graduate study in library science.

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E. BUILDING:

Motion moved by David Riede and seconded by Jack Hayes.

2007-10 By Direction of the Building Committee: Move that the Cuyahoga Falls Library Board of Trustees contract with Paul Davis Restoration to repair the roof and the marble façade at the north and south ends of the building, not to exceed \$65,000.

Motion passed unanimously.

F. FINANCE: No report

Motion moved by Susan Gatton and seconded by David Riede.

2007-11 By Direction of the Finance Committee: Move that the Cuyahoga Falls Library Board of Trustees place the \$110,500 donated by the estate of Helen W. Painter in the Building Fund.

Motion passed unanimously.

Motion moved by Susan Gatton and seconded by Mary Lou Gault.

2007-12 By Direction of the Finance Committee: Move that the Cuyahoga Falls Library Board of Trustees engage Gortz & Associates to conduct a compensation survey and analysis.

Motion passed unanimously.

Motion moved by Susan Gatton and seconded by Cheryl Bruce.

2007-13 By Direction of the Finance Committee: Move that the Cuyahoga Falls Library Board of Trustees authorize the Library Director and the Deputy Clerk-Treasurer to use library credit cards in accordance with the credit card policy.

Motion passed unanimously.

DIRECTOR'S REPORT: Please see written report.

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OLD BUSINESS: None

NEW BUSINESS: None

ACCEPTANCE OF GIFTS:

Moved by Susan Gatton and seconded by Sandra Krueger, to accept all gifts with gratitude.

Motion passed unanimously.

ADJOURN

The meeting adjourned at 8:16 p.m.

Respectfully Submitted By,

Mary Lou Gault, Secretary/de

Approved By,

Jon Strubbe, Board President

DIRECTOR'S REPORT

September 18, 2007

CUSTOMER SERVICE

Business continues to grow at a record pace. The community borrowed almost 8,500 more items this August than they did a year ago, an increase of 13% over 2006 and 8% more than August, 2005. Adult items were up 10%, children's 17%. The number of library visits also rose significantly. We currently have more than 49,000 card holders and will surely surpass 50,000 by the end of the year.

We offer a limited number of events in August, with vacations and the conclusion of the Summer Reading Program. We still had 380 adults attend 33 different events and over 90 children participate in 5 programs. The major adult programs were the Leaf and Blossom Flower Show and the concert by The Little Big Band. The Readers' Theatre was the children's highlight.

PERSONNEL

We have two new shelvers working in Circulation Services. Susan Kasperson and Jane Miesle started September 4.