

Minutes
Regular Meeting
March 18, 2008

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
The William and Margaretta Taylor Memorial Association
REGULAR MEETING

Tuesday, March 18, 2008, 7:30 PM

CALL TO ORDER

David Riede called the meeting to order at 7:30 p.m.

ATTENDANCE:

David Riede, Lynda Tebelak, Bob Heydorn, Susan Gatton, Jon Strubbe, Cheryl Bruce, Helen McWilliams, Krishna Baranwal, and Library Director, Kevin Rosswurm.

Excused: Jack Hayes, Sandra Krueger, and Betsy Booth

Guests: None

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Krishna Baranwal, seconded by Lynda Tebelak, and passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meetings* of February 19, 2008 was made by Lynda Tebelak, seconded by Krishna Baranwal, and passed unanimously.

CORRESPONDENCE: Joyce Bigam

PUBLIC PARTICITATION: None

TREASURER'S REPORT

Susan Gatton presented and moved the payment of the February and March, 2008 bills in the amount of \$174,319.27. The motion was seconded by Helen McWilliams and passed unanimously.

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Mrs. Gatton presented the various fund balances as of February 29, 2008 as follows:

General Fund	\$ 847,036.12
Building Fund	2,003,886.88
Endowment	42,699.52

Caroline Affleck Memorial Scholarship Fund	55,939.98
Carl & Mary Graefe Fund	120,102.64
Paul & Mildred Underwood Memorial Fund	26,809.95
Children's Literary Fund	3,245.80

CLERK'S BALANCE \$3,099,720.89

The month-to-date Bank Report as follows:

Primary Checking	\$ 838,747.10
Petty Cash and change	140.00
Star Ohio	2,260,833.79

TOTAL \$3,099,720.89

Susan Gatton moved to approve the Treasurer's Report, subject to audit; seconded by Krishna Baranwal. Motion passed unanimously.

COMMITTEE REPORTS

- A. GRAEFE MEMORIAL: Flowers will be placed on the graves for Easter.
- B. AFFLECK SCHOLARSHIP: No report
- C. SCULPTURE/DONATED ART: Frames restored; librarian portraits re-matted and framed
- D. FRIENDS OF THE LIBRARY: No report
- E. BUILDING: Building Committee met with CBLH Design to review renovation possibilities. It was the consensus of the Board to continue planning to renovate the library interior, focusing on the upper level.
- F. FINANCE: No Report

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DIRECTOR'S REPORT: Please see written report.

OLD BUSINESS: The OLC Trustees Dinner will be held April 1 at the North Canton Holiday Inn.

NEW BUSINESS: None

ACCEPTANCE OF GIFTS: None

ADJOURN

The meeting adjourned at 8:05 p.m.

Respectfully Submitted By,

Betsy Booth, Secretary/de

Approved By,

David Riede, Board President

DIRECTOR'S REPORT

March 18, 2008

CUSTOMER SERVICE

Circulation took another significant jump last month. Library patrons borrowed almost 10,600 more items this February than they did in 2007. Even if you remove the additional day for leap year, we still charged out 13% more items this year. Adult Services loaned 4,700 more items (11%). Children's circulation rose almost the same amount, 4,400 items (24%). Borrowing of all media, with the exception of tapes, grew noticeably. The number of visitors to the library also increased decidedly, up almost 5,500 more people, or 21% more than last year. It was another exceptional month for the library.

The library produced 122 programs in February, equally divided between Adult and Children's Services. Over 2,000 young people attended library programs; over 600 adults did the same. The children's highlight was the play, *Winnie the Pooh*, by the Illusion Factory. The noteworthy adult program was Stephen Post's talk about his new book, *Why Good Things Happen to Good People*.

The library started the new telephone notification system on March 3rd. Library users can now receive e-mail or automated telephone calls about reserved or overdue items. The new system frees considerable staff time and allows us to notify patrons earlier and more frequently about overdue items. The system is off to a very good start.

LEVIES

There were 14 Ohio public library levies on the March 4th ballot. Eleven levies passed; three failed. Two of the three failures were new levies, one was a replacement. The replacement levy that failed was in Wayne County.