

Minutes
Regular Meeting
April 15, 2008

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
The William and Margareta Taylor Memorial Association
REGULAR MEETING

Tuesday, April 15, 2008, 7:30 PM

CALL TO ORDER

David Riede called the meeting to order at 7:30 p.m.

ATTENDANCE:

David Riede, Lynda Tebelak, Bob Heydorn, Susan Gatton, Jon Strubbe, Cheryl Bruce, Helen McWilliams, Krishna Baranwal, Jack Hayes, Betsy Booth, and Library Director, Kevin Rosswurm.

Excused: Sandra Krueger

Guests: None

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Lynda Tebelak, seconded by Betsy Booth, and passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meetings* of March 18, 2008 was made by Cheryl Bruce, seconded by Helen McWilliams, and passed unanimously.

CORRESPONDENCE: None

PUBLIC PARTICITATION: None

TREASURER'S REPORT

Susan Gatton presented and moved the payment of the March and April, 2008 bills in the amount of \$149,272.05. The motion was seconded by Lynda Tebelak and passed unanimously.

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Mrs. Gatton presented the various fund balances as of March 31, 2008 as follows:

General Fund	\$ 992,905.64
Building Fund	2,009,007.78
Endowment	42,832.37

Caroline Affleck Memorial Scholarship Fund	56,073.93
Carl & Mary Graefe Fund	120,389.67
Paul & Mildred Underwood Memorial Fund	26,874.54
Children's Literary Fund	3,245.80

CLERK'S BALANCE \$3,251,329.73

The month-to-date Bank Report as follows:

Primary Checking	\$ 984,646.62
Petty Cash and change	140.00
Star Ohio	2,266,543.11

TOTAL \$3,251,329.73

Susan Gatton moved to approve the Treasurer's Report, subject to audit; seconded by Helen McWilliams. Motion passed unanimously.

COMMITTEE REPORTS

A. GRAEFE MEMORIAL: Flowers will be placed on the graves for Memorial Day.

B. AFFLECK SCHOLARSHIP: No applications were received for this year's scholarship.

C. SCULPTURE/DONATED ART: No report

D. FRIENDS OF THE LIBRARY: The Friends of the Library donated \$2,000 to the Cuyahoga Falls Library Supporters. The Friends will also purchase two pictures by local photographer Ian Adams; two portable CD players; computer headphones and 11 laptop computers. The spring book sale will be the first weekend in May.

E. BUILDING: No report

F. FINANCE: No report

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A motion was made by Bob Heydorn and seconded by Jack Hayes that the Cuyahoga Falls Library Board of Trustees go into Executive Session at 7:43 p.m. to discuss a confidential personnel matter. Motion passed unanimously.

A motion was made by Sue Gatton and seconded by Jack Hayes that the Cuyahoga Falls Library Board of Trustees come out of Executive Session at 8:10 p.m. Motion passed unanimously. No action was taken.

DIRECTOR'S REPORT: Please see written report.

OLD BUSINESS: None

NEW BUSINESS: None

ACCEPTANCE OF GIFTS: Moved by Susan Gatton and seconded by Betsy Booth to accept all gifts with gratitude.

ADJOURN

The meeting adjourned at 8:30p.m.

Respectfully Submitted By,

Betsy Booth, Secretary/de

Approved By,

David Riede, Board President

DIRECTOR'S REPORT

April 15, 2008

CUSTOMER SERVICE

Circulation took another leap last month. Patrons borrowed over 82,000 items in March, almost 8,000 more items than they did a year ago, and only the second time our monthly total has ever surpassed 80,000 items. Circulation in all areas of the collection—children's, adult, books, DVDs—grew at a significant rate. While the vast majority of patrons borrowed traditional items, they also downloaded 260 books, 120 movies, and viewed over 850 picture books on-line. The number of library visitors also continues to grow. Almost 32,200 people entered the library in March.

During the first quarter of this year patrons borrowed 27,600 more items than they did last year, an increase of over 13%! Last year we broke the 800,000 circulation barrier for the first time. This year, if we maintain our current pace, patrons will borrow more than 900,000 items.

The library presented 55 adult programs for over 700 people and 53 children's programs for almost 1,600 young people. The major project in Children's Services was their *Spring Break Activity Days*. The most popular adult program was the concert by *Bill Smith and the Music Men*.

Personnel

Sara Hay, Library Assistant in Children's Services, recently gave birth to her first baby, Allison Ann Hay. Both mother and daughter are doing well.

The Public Library Association Conference was excellent. I attended a number of fine programs, including *Children's Spaces*, *Family Places: Developing Interactive Early Literacy Environments in Your Library*; *Making Cities Stronger: Public Library Contributions to Local Economic Development*; *How Branding Can Increase the Relevance of Your Library*; *Access Expanded: At Home Library Service*; and *Libraries as Green Buildings: What are You in For? And What's in It for You!*