

Minutes
Regular Meeting
June 17, 2008

THE BOARD OF TRUSTEES OF THE CUYAHOGA FALLS LIBRARY and
The William and Margaretta Taylor Memorial Association
REGULAR MEETING

Tuesday, June 17, 2008, 7:30 PM

CALL TO ORDER

David Riede called the meeting to order at 7:30 p.m.

ATTENDANCE:

David Riede, Bob Heydorn, Susan Gatton, Jon Strubbe, Helen McWilliams, Krishna Baranwal, Sandra Krueger, and Library Director, Kevin Rosswurm.

Excused: Lynda Tebelak, Betsy Booth, Jack Hayes, and Cheryl Bruce

Guests: David Gruccio

ADOPTION OF AGENDA

A motion to adopt the agenda as written, with any necessary changes or additions as determined by the President during the meeting, was made by Sandra Krueger, seconded by Helen McWilliams, and passed unanimously.

ADOPTION OF THE MINUTES

A motion to approve the minutes of the *Regular Meetings* of May 20, 2008 was made by Krishna Baranwal, seconded by Bob Heydorn, and passed unanimously.

CORRESPONDENCE: Jack Hayes wrote to resign his position on the Board effective June 17, 2008.

PUBLIC PARTICIPATION: David Gruccio, a visitor at the meeting, complimented the Adult Services/Reference and the Circulation staffs for their diligence, competence, and all-round excellent customer service. Mr. Gruccio also suggested that the public parking lot have designated areas for motorcycle/scooter parking.

TREASURER'S REPORT

Susan Gatton presented and moved the payment of the May and June, 2008 bills in the amount of \$246,168.28. The motion was seconded by Sandra Krueger and passed unanimously.

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Mrs. Gatton presented the various fund balances as of May 31, 2008 as follows:

General Fund	\$1,154,752.76
Building Fund	2,016,908.07
Endowment	43,025.75
Caroline Affleck Memorial Scholarship Fund	56,280.19
Carl & Mary Graefe Fund	120,833.43
Paul & Mildred Underwood Memorial Fund	26,973.98
Children's Literary Fund	3,245.80
CLERK'S BALANCE	\$3,422,019.98

The month-to-date Bank Report as follows:

Primary Checking	\$1,146,528.74
Petty Cash and change	140.00
Star Ohio	2,275,351.24
TOTAL	\$3,422,019.98

Susan Gatton moved to approve the Treasurer's Report, subject to audit; seconded by Krishna Baranwal. Motion passed unanimously.

COMMITTEE REPORTS

- A. GRAEFE MEMORIAL: Flowers were placed on the grave site and weeds pulled.
- B. AFFLECK SCHOLARSHIP. No Report
- C. ART: The Library Directors' plaques and pictures are now hanging in the entrance at the top of the stairs.
- D. FRIENDS OF THE LIBRARY: No report
- E. BUILDING: The marble façades on the south, north, and west sides of the building were cleaned and sealed. The building committee met, June 3rd to review the statements of qualifications from a number of architectures.
- F. FINANCE: No report

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DIRECTOR'S REPORT: In addition to his written report, the Director noted that health insurance premiums will have limited increases starting July 1st.

OLD BUSINESS: None

NEW BUSINESS: None

ACCEPTANCE OF GIFTS: None

ADJOURN

The meeting adjourned at 8:10 p.m.

Respectfully Submitted By,

Sandra Krueger, Secretary *pro tem*/de

Approved By,

David Riede, Board President

DIRECTOR'S REPORT

June 17, 2008

CUSTOMER SERVICE

Business continues to grow at double-digit rates. Patrons borrowed almost 11,000 more items this May than they did last May, an 18% increase. Adult circulation rose 13%; children's 33%! Almost all areas of the collection were in higher demand. Through the end of May patrons have borrowed almost 46,000 more items than during the same period last year, an increase of 14%. We are well on our way to a new record.

The library presented 60 adult programs in May, with almost 700 in attendance. We also offered 22 children's events, including school visits, with over 3,700 young people present. The adult programs were exceptionally popular, but the leaders of the pack were the Community Chorus concert, a presentation by one of the authors of *Weird Ohio*, and the Mother's Day Falls Community Band concert. Children's Services was very busy preparing for the Summer Reading Program.

PERSONNEL

We are actively searching for a full-time Assistant Technology Coordinator and a part-time Circulation Clerk.

BUILDING and GROUNDS

The masons are cleaning and sealing the marble façade on the north and south ends of the building, as well as re-caulking, cleaning, and sealing the old Third Street entrance. All three sections of the building look significantly better. They will complete the job by the end of June. Solar insulating film will be applied to many of the library windows during the third week in June.

The Building Committee is currently reviewing the qualification of architects interested in providing design services for Phase II of the library renovation.